

	PT. SAMUDRA MARINE INDONESIA	
	HEALTH, SAFETY & ENVIRONMENT POLICY	SMI-HSE-38
		Revision : 01
	01 June, 2011	

PERSONAL PROTECTIVE EQUIPMENT

1. Safety Helmet:

Wearing of Safety Helmets is compulsory in the work place with the following exceptions:

- Inside the office, canteen.
- All crane opt must wear their safety helmets when they step out of the crane.
- Welders with head shields (welders must wear their safety helmets soon as they leave their work site).

2. Safety Shoes:

- Safety shoes must be worn at all time when the yard premises.
- Safety shoes must be using standard SHEP (Safety and Health Environmental Protection).
- Supervisors will advise employees of jobs and location where protective footwear is mandatory.
- All employees are encouraged to wear safety footwear.
- Safety footwear should provide both toe and sole protection.

3. Eye and Face Protection:

- Safety goggles, spectacles of face shields must be worn when performing chipping, grinding, cutting, welding or when operating a machine.
- Protective eye and face devices. SHEP (Safety and Health Environmental Protection).
- Wear eye protection where required, when risk of flying particles, chemical contact or other eye hazards are present.
- Eye protection must provide adequate protection.
- Goggles and face shields should be worn over safety glasses.
- Tinted lenses are not to be used indoors unless required for medical reasons.
- Employees with prescription glasses should contact supervisor for prescription safety glasses order from.
- Wear appropriate safety eye wear over contact lenses.
- Notify supervisor if wearing contact lenses.

4. Hearing Protection:

- Hear plugs or ear muffs must be worn when working in a noisy area when the noise level is above eighty-five (85) decibels.
- Hearing protection may be required during special work or process.
- If raised voice is required at arms length, wear hearing protection. The company provides hearing protections such as ear plugs and ear muffs.

5. Respiratory Protection:

- Proper respirators must be worn while performing spray painting, grit blasting cleaning of sludge inside confined spaces.
- Protect yourself from airborne contaminants.
- Personal respiratory protective equipment is available from supervisor.
- In emergencies use only self-contained breathing apparatus.

6. Hand Gloves Protection:

Hand glove must be worn when:

- Performing welding, cutting or grinding.
- Working with chemicals which are hazardous to the skin.
- Handling of materials such as metal plates pipes or scrap materials.
- The risk of hand injuries are great.

7. Safety Belts / Body Harness:

- Body harness must be worn and securely anchored to strong anchorage when working at a height of three (3) meters and above.
- Fall Protection.

THE PROPOSED OF PROVISION PPE

NO	NAME	EXCHANGE	PROVISION	HPM	SR	HPF	QC	HOF	HPP	HES	HPB
1	HELM	1 YEAR	DAMAGED < 1 YEAR : Explanation, Aproved Section Head/proof - return				OK	OK	OK	NO COMMENT	OK
			MISSING : INVOICE PROPORSIONAL								OK
2	GLASSES	3 MONTH	DAMAGED < 3 MONTH, Explanation, Aproved Section Head /proof - return		1 YEAR	OK	OK	OK	< 3 MONTH		OK
			MISSING : process by HRD (Warning/Invoice/ replace with the same item								OK
3	MASKER KOKEN	1 YEAR	DAMAGED < 1 YEAR : Explanation, Aproved Section Head & Return				OK	OK	OK		OK
4	FILTER KOKEN	1 MONTH	DAMAGED < 1 MONTH, Explanation, Aproved Section Head & Return			2 WEEK	OK	OK	OK		OK
5	EAR PLUG	CONSUMABLE	MUST BE HAVE PROOF DAMAGED/RETURN				OK	OK	OK		
6	CLOTH MASKS	CONSUMABLE	MUST BE HAVE PROOF DAMAGED/RETURN				OK	OK	OK		
7	CLOTH GLOVES	CONSUMABLE	MUST BE HAVE PROOF DAMAGED/RETURN				OK	OK	OK		
8	LEATHER GLOVES	CONSUMABLE	MUST BE HAVE PROOF DAMAGED/RETURN				OK	OK	OK		
9	SAFETY BELT	CONDITIONAL, Normaly 1 Year	DAMAGED: Explanation, Aproved Section Head & Return				OK	OK	OK		OK
10	HARNESS		MISSING : process by HRD (Warning/Invoice/ replace with the same item				OK	OK	OK		OK
						OK	OK	OK	OK		
11	UNIFORM	1 YEAR	DAMAGED < 1 YEAR, INVOICE 100% - Rp. 20.000	6 MONTH		6 MONTH	OK	OK	4 SET	OK	
12	SAFETY SHOES	1 YEAR	DAMAGED < 1 YEAR, INVOICE 100% - Rp. 20.000	6 MONTH			OK	OK	6 MONTH	OK	
13	WELDING CAP & SLEEVE WELDING	CONDITIONAL	DAMAGED: Explanation, Aproved Section Head & Return				OK	OK	OK	OK	
			MISSING : process by HRD (Warning/Invoice/ replace with the same item				OK	OK	OK	OK	